



Headteacher: Mrs R. E. Johnson

Our Ref: AJ/HJP/070917

7th September 2017

For the attention of Mrs Southern
Meir Heath Academy
Golborn Avenue
Meir Heath
Stoke on Trent
ST3 7JQ

Dear Mrs Southern

We hope you and your staff are well after the summer break. We have scheduled your Year 6 students to attend Blythe Bridge High School on Tuesday, 12th and 19th September for their final transition mornings.

The following activities have been organised.

9.00 am	Collection by Mr A Jackson in the school minibus.
9.55 – 10.55 am	Lesson 2 – spring and bounce (PE kit required)
10.55 – 11.10am	Break – please encourage pupils to bring a snack and a drink.
11.10 – 12.10pm	Lesson 3 – science, we are what we eat
12.10– 1.10 pm	Lesson 4 – DT, the design challenge
1.10pm.	Return to Primary School in the school minibus.

Please remind students to bring writing equipment, indoor PE kit and a snack to eat at breaktime.

To comply with legal requirements, a member of staff or one of the school Teaching Assistants must be present during the activities. This individual will have no teaching obligations during the morning.

To ensure safeguarding procedures are met, can you please provide a list of students including any SEN or medical information along with which students have photograph permission. This information can be handed to Mr Jackson when he collects your students.

The Science activity involves the heating but not consumption of food products. If any of your students have nut allergies, can you please inform myself when confirming numbers.

If you have any queries regarding the transition day, please do not hesitate to contact myself to seek clarification or suggest refinements.

Looking forward to meeting your students again.

Yours sincerely,

A Jackson

Alex Jackson
Senior Leader

Success through Endeavour

